

City of South San Francisco

P.O. Box 711 (City Hall, 400 Grand Avenue)
South San Francisco, CA



Regular Meeting Agenda

Thursday, August 5, 2021

7:00 PM

Virtual Meeting

Planning Commission

WELCOME

If this is the first time you have been to a Commission meeting, perhaps you'd like to know a little about our procedure.

Please note that due to the COVID-19 outbreak, this meeting is teleconference only, and will be conducted pursuant to the provisions of the Governor's Executive Order N29-20 issued on March 17, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the Order of the Health Officer of San Mateo County dated March 31, 2020.

Planning Commissioners teleconferencing: Michele Evans, Norm Faria, JulieAnn Murphy, Sam Shihadeh,, Alex Tzang, Luis De Paz Fernandez, Sarah Funes.

https://ssf-net.zoom.us/webinar/register/WN_M4yiikvWSw6hVBYODOcMoQ

You may need to also install the Zoom app on your device prior to joining the meeting:

Planning Commission Meeting

Time: August 5, 2021 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://ssf-net.zoom.us/webinar/register/WN_M4yiikvWSw6hVBYODOcMoQ

or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099
or +1 301 715 8592 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free)
or 888 475 4499 (Toll Free)

Please note that dialing in will only allow you to listen in on the meeting. To make a public comment during the Zoom Meeting session, join the meeting from your computer or mobile device, enter your name, and request to comment through the "Chat" function and a staff person will add you to the queue for comments and unmute your microphone during the comment period. In the alternative, you may also provide email comments received during the meeting will be read into the record.

Under Oral Communications, at the beginning of the meeting, persons wishing to speak on any subject not on the Agenda will have 3 minutes to discuss their item. The Clerk will read the name and type of application to be heard in the order in which it appears on the Agenda. A staff person will then explain the proposal. The first person allowed to speak will be the applicant, followed by persons in favor of the application. Then persons who oppose the project or who wish to ask questions will have their turn.

The Commission has adopted a policy that applicants and their representatives have a maximum time limit of 20 minutes to make a presentation on their project. Non-applicants may speak a maximum of 3 minutes on any case. Questions from Commissioners to applicants or non-applicants may be answered by using additional time.

Remote Public Comments:

Members of the public wishing to participate are encouraged to submit public comments in writing in advance of the meeting. The email and phone line below will be monitored during the meeting and public comments received will be read into the record. The City encourages the submission of comments by 6:00pm on Thursday, August 5, 2021, to facilitate inclusion in the meeting record. A maximum of 3 minutes per individual comment will be read into the record. Comments that are not in compliance the Planning Commission's rules of decorum may be summarized for the record rather than read verbatim.

Email: PCcomments@ssf.net

Electronic Comments received by email will be monitored during the meeting and read into the record. We ask that you limit your electronic comments so that they comply with the 3-minute time limitation for public comment.

Planning Division Hotline: (650) 829-4669

Voice messages will be monitored during the meeting, and read into the record. Your voicemail should be limited so that it complies with the 3 minute time limitation for public comment.

Observing the Meeting:

This teleconference meeting may be observed via livestream:

<https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/planning-commission>

Any interested party will have 15 calendar days from the date of an action or decision taken by the Planning Commission to appeal that action or decision to the City Council by filing a written appeal with the City Clerk as provided under Chapter 20.570 of the South San Francisco Municipal Code. In the event an appeal period ends on a Saturday, Sunday, or any other day the City is closed, the appeal period shall end at the close of business on the next consecutive business day.

If any interested party, other than the applicant, wishes to obtain a copy of a Notice of Action for any Planning Commission action or decision at a hearing, the interested party must file a written request of such notification with the Planning Division in advance of that Planning Commission hearing.

When the Commission is not in session, we'll be pleased to answer your questions if you will go to the Planning Division, City Hall, 315 Maple Avenue or telephone (650) 877-8535 or by e-mail at planning@ssf.net.

Michele Evans, Chairperson
Sam Shihadeh, Vice Chairperson
Norm Faria, Commissioner
JulieAnn Murphy, Commissioner
Alex Tzang, Commissioner
Sarah Funes, Commissioner
Luis De Paz Fernandez, Commissioner
Tony Rozzi, Secretary to the Planning Commission
Adena Friedman, Principal Planner
Billy Gross, Principal Planner
Christopher Espiritu, Senior Planner
Christy Usher, Senior Planner
Stephanie Skangos, Associate Planner
Gaspere Annibale, Associate Planner
Michele Clary, Clerk

PLEASE SILENCE CELL PHONES AND PAGERS

Individuals with disabilities who require auxiliary aids or services to attend and participate in this meeting should contact the ADA Coordinator at (650) 877-8505, five working days before the meeting.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

ROLL CALL / CHAIR COMMENTS

AGENDA REVIEW

The Planning Commission will inquire and staff will report on any change or order, deferral and/or removal of items on this meeting agenda.

ORAL COMMUNICATIONS

This portion of the meeting is reserved for comment on items not on the agenda. Under the Brown Act, the Commission cannot act on items raised during public communications, but may respond briefly to statements made or questions posed; request clarification; refer the item to staff; or place the item on the next meeting agenda.

DISCLOSURE OF EX-PARTE COMMUNICATIONS

This portion of the meeting is reserved for Planning Commissioners to disclose any communications, including site visits, they have had on current agenda items, or any conflict of interest regarding current agenda items.

CONSENT CALENDAR

1. [Approval of the regular meeting minutes of May 6, 2021.](#)
- 1a. [Approval of the regular meeting minutes of June 17, 2021.](#)
2. [Amendment to the Master Sign Program at the Alexandria Vista Point project in the Business and Technology Park Zoning District in accordance with Title 20 of the South San Francisco Municipal Code and determination that the project is categorically exempt from CEQA. \(Adena Friedman, Principal Planner\)](#)

PUBLIC HEARING

3. [Report regarding consideration of a Use Permit request to allow an Indoor Sports and Recreation Facility at 1 South Linden Avenue in the Mixed Industrial \(MI\) Zoning District in accordance with Title 20 of the South San Francisco Municipal Code \(SSFMC\). \(Stephanie Skangos, Associate Planner\)](#)

ADMINISTRATIVE BUSINESS

4. [Report regarding the Zoning Ordinance Update \(Lisa Costa Sanders, Project Administrator and Billy Gross, Principal Planner\)](#)

ITEMS FROM STAFF

Staff may report on items of general interest.

ITEMS FROM THE COMMISSION

The Commission may report on items of general interest.

ITEMS FROM THE PUBLIC

This portion of the meeting is reserved for additional comment on items not on the agenda.

ADJOURNMENT